

## APPLICATION FOR FINANCIAL ASSISTANCE OF A GENERAL RESEARCH PROJECT

### General Information

1. If you wish to apply for funds from the SAVF to do a research project, please provide the following information in the form of a typed **covering letter** attached to your research **protocol**.
  - Name and identity number of applicant (or passport number in the case of foreign nationals)
  - Postal and residential address
  - Telephone number and e-mail address
  - Name, address, and telephone number of next of kin not living with the applicant
  - Academic qualifications (degrees, speciality, university, year obtained)
  - Professional experience to date
  - Awards/bursaries held previously
  - List of publications to your credit
  - Financial assistance applied for elsewhere
  - Are you registered as a post-graduate student?
    - If yes, give the degree, speciality, university, and year of study
    - Details of promoter/study leader (Name, address, telephone number and e-mail address)
2. It is in your own interest to give the required information and, where necessary, additional motivation may be included with your covering letter.
3. Submit **three (3) copies** of your letter of application and protocol and, if available, written approval for the project by Research and Ethics Committee(s).
4. If your application is successful, your research project will be funded by the SAVF with the following **stipulations**:
  - Money will only be given once the **Research and Ethics Committee(s)** of the institution you are studying at or employed by has provided written approval of the project.
  - You will have to submit **Progress Reports** on your research project to the SAVF at least every 6 months. A SAVF trustee will be appointed to liaise with you in this regard.
  - You will have to present the findings of your research project to at least one **Congress** of the SA Veterinary Association or similar SA organisation.
  - You must submit the final **Scientific Article** based on the primary objectives of your research project, **first to the Journal of the SAVA or similar SA journal** for consideration of publication. At the end of the article you will have to acknowledge that the SAVF provided financial assistance. The deadline for submission of the article is within 2 years of initiation of the research project, or within 6 months of graduation, whichever occurs first.
  - You must provide the SAVF with at least three (3) TIFF **images** of key aspects of your research project for use by the SAVF to encourage future research in veterinary and related biological sciences in South Africa
  - If the above criteria are not met e.g. the findings of your research are not published in a scientific article, or if for whatever reason, the research project is terminated, you will be personally responsible to **pay back the funding**

**money to the SAVF** (at prime interest rate + 2% per annum, interest calculated daily and capitalized monthly) within a period of no longer than 24 months.

- You will have to inform the SAVF within 5 working days in the event that the research project is terminated.

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I ..... (full names)  
hereby accept the following conditions of the SAVF:

1. I will submit a **Progress Report** on my research project to the SAVF at least every 6 months.
2. I will present the findings of my research project to at least one South African **Congress**.
3. I will submit at least one Scientific Article based on the primary objectives of my research project, **first to the Journal of the SAVA or similar SA journal** for consideration of publication and at the end of the article I will acknowledge that the SAVF provided financial assistance. The deadline for submission of the article is within 2 years of initiation of the research project, or within 6 months of graduation, whichever occurs first.
4. I will provide the SAVF with at least three (3) TIFF **images** of key aspects of my research project for use by the SAVF.
5. The funding of my research project will be **repaid** if the above conditions are not met or the project is terminated. I will be personally be responsible to pay back the money to the SAVF (at prime interest rate + 2% per annum, interest calculated daily and capitalized monthly) within a period of no longer than 24 months after the termination of the project. If the research results are not accepted for publication a written report of the findings will be submitted to the SAVF for consideration of waiver of repayment.
6. I will inform the SAVF within 5 working days in the event that the research project is terminated.

Signed .....

Date .....

Place .....

Witness 1 .....

Witness 2 .....

Your application for financial assistance has been successful/ not successful.

An amount of R..... has been allocated pending:

1. Ethical Committee approval for the project.
2. Research Committee approval for the project.
3. Proof of matching funding.

As soon as proof of the above criteria has been submitted, the funding will be provided on receipt of invoices for the approved amount.

Please post or fax the above form to the SAVF - [contact details](#)